



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

S.G.S. ARTS COLLEGE

TIRUCHANOOR ROAD, TIRUPATI.

517501

sgsac.tirumala.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The self-study report is being submitted to the National Assessment and Accreditation Council by S.G.S Arts College, Tirupati. This report has been prepared with the approval of the Tirumala Tirupati Devasthanams Management under the direct guidance of the Principal, assisted by the sincere efforts of the IQAC co-ordinator and members along with Heads of Departments and Faculty members.

The college had begun on 04-09-1969 temporarily in S.V.High School building with necessary infrastructure, laboratory equipment, and library facility provided by munificent TTD Management with its own funding. To start with, the institutional strength was 763. In 1972, BSC Programme was introduced with almost all combinations and the institution became a full- fledged degree college offering B.A, B.Com and BSc Programmes. The self- financial stream that was started in 2004. Co-education was introduced from the academic year 2007-08. The college is affiliated to Sri Venkateswara University and is also approved under section 2(f) and 12(B) of UGC Act 1956. It is also recognised as a Private Grant-in Aid institution by the government of Andhra Pradesh.

The institution is sprawled over 17 acres with a well planned and beautiful college building attached with 3 hostel blocks of residence for men. The sprawling sport fields, lush green garden landscape and the cultural ambience of the college provide inspiration towards students' personality and their all-round development.

The college comprises nearly 31 classrooms. Apart from classrooms, it comprises laboratories for sciences, a digitalized library, a Physical Education Department, an open auditorium, IQAC room, NSS & NCC rooms, a Meeting Hall, Examination Chamber and College Office etc. The college now has 19 departments with housing over 2050 students, 30 present being girl students.

The institution has been catering to all sections of society on need based quality education offering B.A, BCOM and BSc Programmes along with three research programs in Physics, Commerce and Telugu. Above all, the TTD introduced a free meal scheme for all hostel inmates who come under below poverty line (BPL), probably, the only management that is offering a unique scheme like this elsewhere in any other educational institution in the state.

Vision

- To impart quality higher education to students belonging to deprived classes updating their knowledge, creating social awareness and imbibing moral, ethical and spiritual values.
- To build confidence in students and to enable them to address the challenges of the modern competitive world.

Mission

- To inculcate core values like professional development, women empowerment, community

development, enlightening societal awareness, enhancing career oriented skills, practising innovation and research development.

- To provide value based education and mould the younger generation with ethical and spiritual values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- One of the oldest colleges in town reputed particularly for its discipline and regularity.
- The college is run by world-renowned spiritual and religious organisation. The institution is very fortunate to have financially very sound, very co-operative and magnanimous management.
- The college consists of magnificent college building with beautiful ambience equipped with very good infrastructure.
- A good laboratory facility along with enriched library consisting of a number of reference books, textbooks, journals, e-resources is a hallmark of the institution.
- Free meal scheme and free accommodation for all socially and economically backward students.
- Many students excel in extra-ordinary activities in cultural, sports, NSS, NCC, Scouts, and Rovers.
- The college has automation office and very co-operative office staff.
- Highly qualified, experienced and inspiring teaching staff is an asset to the institution.
- Every year admissions are carried out through On-line admission system.
- College attached hostel facility enabling easy access for students to college.
- Vast playground and well equipped department of physical education.
- Students are regularly involved in periodical activity and consistent social outreach activities. Students also participate in religious and service oriented activities in Tirumala and Tirupati temples, which enrich them with a spirit of devotion and spiritual values.
- Alumni consist of successfully placed people from national and international arenas. It also consists of luminaries, famous politicians and entrepreneurs.
- Clean and green pollution free lush green sprawling garden landscape.
- Introduction of e-classrooms and digitalized library.
- Implementing coaching programs for various competitive examinations.
- Encouraging students to excel more in NCC and NSS and other nation building programs such as Swatch Bharath.
- With sufficient computers and software available in college, students can be exposed more to technology-based applications. There are adequate opportunities for rural students to enhance their communication and soft skills.

Institutional Weakness

- Though having grant-in-aid recognition, the institution does not get sufficient funds either from state government or from UGC.
- The college does not run PG courses. Besides, the existing PG courses like Master of Computer Science and Master of Commerce are winded due to restraints in appointment of teaching faculty.
- The institution presently is not able to attract students from economically affluent sections.
- Poor communication skills of admitted students are a major setback. Because majority of students comes from remote, rural and agricultural background.

- Limited academic flexibility is a big liability to the college as we are implementing university curriculum.
- Placement facility does not cover all out -going students.
- Though the alumni is very strong and well placed in the country and abroad, the college is not putting genuine efforts to get funding and non funding resources from them.

Institutional Opportunity

- Since majority of students is economically deprived, the college has an opportunity to serve society by imparting quality education to them.
- There is vast scope for introducing PG departments, research programs and add-on courses to acquire global competency as well as to align with the local needs and opportunities of self-employment.
- The college has an opportunity to begin skill development and vocational courses.
- The college should think about strengthening of campus placements. It also can develop networking with alumni.

Institutional Challenge

- The college faces stiff competition from nearby colleges.
- Most applications received from students of non-creamy layer in academic skill.
- Semester pattern has affected the performance level of students in cultural and extracurricular activities.
- Students from economically deprived classes do not prefer self -financed courses.
- Motivate teachers towards excellence in research and consultancy.
- Recruit and retain qualified and best teaching faculty.
- Prepare both students and faculty to cope with the changing educational scenario and emerging technology in teaching and research.
- Establish alliance with institutes of repute in academic and research activities.
- Students largely focus on exam-oriented tasks and encouraging self-learning process among them is a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As our institution is affiliated to S.V University, the syllabus is designed by it and it is implemented as it is by our institution. Syllabi of all the programmes with CBCS in semester pattern are designed once in five years with due consideration to Introduction of new programmes, advanced and interdisciplinary courses on the basis of local, regional, national and global perspectives Inculcation of values. Feedback from the stakeholders and their expertise Knowledge and competence is utilized for development for higher studies, research, employability and entrepreneurship among students. Language courses are prescribed to gain proficiency in the languages. Core, Elective, Allied, Skill Based and IDC courses are introduced to attain knowledge focused for the employability, entrepreneurship and skill development. Value based and non-major elective courses are prescribed to instil human and social values. On par with the revamping of curriculum components, the faculty enriches their Academic Input and keeps abreast with the technological instructional

support. Activities related to learning competences and performances are carried out leading to placement training and opportunities.

Teaching-learning and Evaluation

Interactive teaching and learning methods have been introduced during the last five years. Smart Boards, LCD Projections, e-Learning through ICT are adopted. Computers with updated version of software are used in the class rooms and Laboratories. The students are encouraged to participate in the Seminars and Conferences conducted at different institutions. Specific strategies are adopted to facilitate slow learners through motivation, academic guidance, spoken English classes, counselling and coaching for better performance. The advanced learners are motivated to participate in the Inter-Collegiate Competitions, Seminars, Group discussions, Quiz Programmes and other such academic activities. They are involved in preparing study material and learning aids for slow learners. They are also encouraged to undertake challenging projects. The Curricula and Methodology of teaching are updated, ICT enabled teaching-learning strategies are adopted, subject experts are invited to enhance knowledge. Semester pattern of Examination system with Continuous Internal Assessment (CIA) and End Semester Examination (ESE) followed under university instructions. Continuous Internal Assessment is a measure to arrive different attainment levels of the course outcomes. Grading system which is widely used system in Higher Education Institutions across the country is adopted in our institution. This will facilitate students' mobility across the institution within and across the countries and also enable employers to access the performance of students. A formal feedback on the performance of teachers by the Principal, Heads of the Departments and students is implemented at the end of every semester. The observations are carried out in order to evolve new strategies for the betterment of the learners.

Research, Innovations and Extension

Adequate facilities such as research oriented books/ journals/ e-journals/ computers/ laboratory equipments are provided for the students to pursue their Academic activities. Few of our faculty has received financial assistance from UGC for Minor projects. Research projects worth Rs.1.15 lakhs are carried out during 2015-17 from UGC funds. Extension activity is a co-curricular component and are executed by the faculty and students to acquire knowledge of the social issues and committed to find solutions.

Infrastructure and Learning Resources

The infrastructure facilities in terms of Space, Classrooms, Laboratories, Common Halls, Auditorium, Common rooms, Staff rooms, Administrative blocks, and Library are adequately developed to cater teaching and learning process. Digitized library with abundant books, journals, CDs for e-books, e-journals is available for students and teachers. The Internet facility is available for all faculty and students in campus. For ease of access, the entire campus has been made Wi-Fi enabled. LCD projectors and smart boards are available for ICT enabled teaching. Computer with the internet facility are available for the use of students and faculty. All information related to academic and administrative activities are uploaded and updated regularly. The students at different levels use well-equipped laboratories in the Science Departments. The institution has an open auditorium with elaborate seating arrangement and a closed auditorium for conducting College union activities, various Association Meetings, seminars/conferences etc. Adequate facilities are provided for the development of Sports Skills for the students at various levels in terms of Indoor and Outdoor

Sports Fields, Gymnasium, fitness centre, etc. Rest rooms for men and women, Transport, Students Amenity Centre, Public Address System etc are available. Provisions of ramps with handrails for most of the buildings are available. Most of the labs are located in the ground floor.

Student Support and Progression

The institution provides a number of mechanisms for student support and progression. Nominated student representatives of the College Union act as an interface between the Principal and the students to identify and understand student issues. A very important point to note is that even student leaders are elected based on their merit. The students are encouraged to participate in inter-collegiate, intra- and inter-university sports tournaments and cultural competitions. Numerous numbers of State and National scholarships for the meritorious students are available for the benefit of the poor and needy. All the students belonging to SC/ST, BC and OBC communities are highly benefitted. The institution conducts soft-skill development, career counselling and personal enhancement sessions for the students by inviting external experts. Training and placement cell provides pre-placement guidance to the students. Special coaching and study materials for all the students who prepare for various competitive examinations are provided. Career counselling cell provides information to the students regarding the choice of career in different fields. E-Learning centre makes the e-contents available. Students with impaired vision are provided scribes. Grievance Cell looks into the grievances of students and proper solutions arrived. The college has an anti-ragging committee.

Governance, Leadership and Management

To ensure quality in the existing Academic and Administrative systems, an Internal Quality Assurance Cell is constituted and functioning in the institution. The IQAC not only monitors the quality aspects, but also plans the activities within the college and ensures quality education. Effective governance is made through various Statutory Bodies, the Governing Body, Academic Council, Boards of Studies and Finance Committee etc, and non Statutory bodies like, Grievance Appeal Committee, Examination Committee, Admission Committee, Library Committee, Women protection and anti-sexual Harassment Committee, Anti-Ragging Committee, Students Welfare Committee and Academic Audit Committee etc. are formed as another mechanisms to ensure good governance. The leadership provides clear vision and mission to the institution. The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. Efforts are made to upgrade the professional competence of the staff. There are mechanisms evolved for regular performance appraisal of staff.

Institutional Values and Best Practices

Gender equity promotion, climate change and environmental issues are taken care of by the respective organizations and cells formed in the institution. Tanks are constructed at different places for rainwater harvesting. A fish tank and Aqua tank are constructed in the college campus. Solid/liquid and e-wastes are scientifically managed. Garden maintaining, tree planting, ban of plastics, dustbins are some measures adopted towards green practices. The institution has evolved many best practices that include mentor-mentee system, feedback analysis, office and examination automation, decentralized administration etc for the smooth functioning of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.G.S. ARTS COLLEGE
Address	TIRUCHANOOR ROAD, TIRUPATI.
City	TIRUPATI
State	Andhra Pradesh
Pin	517501
Website	sgsac.tirumala.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	N VENUGO PAL REDDY	0877-2264599	9000489182	-	sgsacttd9@gmail.com
Associate Professor	D PARAMESWARA	-	9490728655	-	parameswara1964@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	04-09-1969

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Andhra Pradesh	Sri Venkateswara University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-03-1998	View Document
12B of UGC	31-03-1998	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	TIRUCHANOOR ROAD, TIRUPATI.	Urban	17.45	1546.15

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics Mathematics Statistics E M	36	Intermediate	English	32	16
UG	BA,History Political Science Spl Telugu T M	36	Intermediate	Telugu	24	18
UG	BA,History Economics Political Science E M	36	Intermediate	English	40	37
UG	BA,History Economics Political Science T M	36	Intermediate	Telugu	60	43
UG	BCom,General E M	36	Intermediate	English	80	79
UG	BCom,General T M	36	Intermediate	Telugu	60	48
UG	BSc,Mathematics Physics Chemistry E M	36	Intermediate	English	110	60
UG	BSc,Mathematics Physics Statistics E M	36	Intermediate	English	50	44
UG	BSc,Botany Zoology Chemistry E M	36	Intermediate	English	50	36

UG	BSc,Mathematics Physics Chemistry T M	36	Intermediate	Telugu	32	8
UG	BSc,Microbiology Zoology Chemistry E M	36	Intermediate	English	50	39
UG	BSc,Mathematics Statistics Computer Science E M	36	Intermediate	English	100	90
UG	BSc,Biotechnology Botany Chemistry E M	36	Intermediate	English	50	39
UG	BA,Accounts Statistics Computer Applications E M	36	Intermediate	English	60	39
UG	BCom,Computer Applications E M	36	Intermediate	English	120	111
UG	BSc,Mathematics Physics Computer Science E M	36	Intermediate	English	100	90
UG	BSc,Catering Tourism Hotel Management E M	36	Intermediate	English	50	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				4				70			
Recruited	1	0	0	1	4	0	0	4	30	16	0	46
Yet to Recruit	0				0				24			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				80
Recruited	39	18	0	57
Yet to Recruit				23

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	1	0	0	1
Yet to Recruit				4

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	18	7	0	29
M.Phil.	0	0	0	1	0	0	8	2	0	11
PG	0	0	0	0	0	0	6	5	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	727	0	0	0	727
	Female	96	0	0	0	96
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	181	140	176	155
	Female	34	13	17	19
	Others	0	0	0	0
ST	Male	40	28	42	32
	Female	7	4	4	0
	Others	0	0	0	0
OBC	Male	253	256	237	231
	Female	59	36	15	27
	Others	0	0	0	0
General	Male	81	61	0	0
	Female	14	11	69	79
	Others	0	0	17	10
Others	Male	7	6	2	1
	Female	1	1	0	0
	Others	0	0	0	0
Total		677	556	579	554

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	A multidisciplinary and holistic learning is an integral education model that will make our education system flexible enough for students to learn sciences, mathematics with humanities,
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	<p>languages, social sciences, professional skills, soft skills, ethics, morality, human values. This institution strives to follow the Vision of New Educational Policy 2022 that envisages a holistic and multidisciplinary education that would aim to develop all capacities of human beings, that is, intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Through a multidisciplinary approach, a student gains an fund of skills problem solving, critical thinking, time-management, self-management, communication and writing, analysis and research methodologies, team work that are easily transferable across work environments. Digital revolution and pedagogical innovations are perpetually creating new platforms of learning and techniques for teaching. Blended learning is going to be the complementary mode of education. Teachers will equip themselves with the digital know how to create synchronous and asynchronous lessons. Multidisciplinary and holistic learning aims at overall development through which students can have knowledge or mastery across fields through access to infrastructure, trained teachers and other facilities at the higher education institutes.</p>
2. Academic bank of credits (ABC):	<p>The major functions of ABC are registration of HEIs under the ABC scheme and, opening, closure and validation of academic accounts of students, credit verification, and credit accumulation, credit transfer/redemption of students and also promotion of the ABC among the stake holders. NAAC bank provides a variety of services including credit verification/degree authentication. The eligibility to participate in the ABC scheme are: autonomous institutions, institutions offering post graduation and the institution which has attained up to second highest levels of NAAC accreditation. Since our institution is an affiliated college, it can not avail itself of implementing Academic Bank Credit System at present.</p>
3. Skill development:	<p>The Skill development recognizes soft skills such as communication, cooperation, teamwork and resilience, as 'life skills'. This altered approach is designed to help students develop academic expertise with vital leadership skills that can help them in their career path. Our institution is providing a lot of skill based courses like life skills, communication skills, soft skills, etc under A.P Skill Development</p>

	<p>Programme. The T.T. Devasthanams in collaboration with The Art of Living Foundation Society, Bangalore is spending cores of rupees to impart various life skills to all T.T. Devasthanams Degree College students like yoga & meditation, communication skills, soft skills and at least one life skill of student's choice during their course. In addition to these, our institution is also regularly conducting various skill courses such as certificate courses in Soft skills, Vedic mathematics, Tally, Computer skills, Maintenance of Household Appliances in Physics etc. useful for company and industry.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Our institution has 'Indian Culture and Heritage' as part of curriculum. We are offering Indian languages like Telugu, Sanskrit, Tamil and Hindi as second language as per university norms and syllabus to promote, protect and usage of our Indian languages thereby making our students living close to our culture. The transmission of traditional knowledge across generations is fundamental to protecting and promoting indigenous peoples' cultures and identities and as well as the sustainability of livelihoods, resilience to human-made and natural disasters, and sustaining culturally appropriate economic development. Our institution is attempting to achieve what "Abdul Kalam" dreamed of achieving a 'Knowledge Society'.</p>
5. Focus on Outcome based education (OBE):	<p>Our institution imparts OBE system by setting objectives through program and course outcomes. Students are continuously assessed through various outcomes such as seminars, debates, group discussions, essay writing and elocution competitions, quiz programs in all subjects. Science students undergo practical examinations. Class tests, internal assessment tests, continuous internal evaluation (CIA) are regularly organized. At the end of each semester university examinations are held and grades will be awarded through internal and external assessment.</p>
6. Distance education/online education:	<p>In our Institution, a comprehensive set of recommendations for promoting online education consequent to the recent rise in epidemics and pandemics in order to ensure preparedness with alternative modes of quality education whenever and wherever traditional and in-person modes of</p>

education are not possible, has been covered. In the wake of covid-19, our institution had to resort to digital teaching and our staff has efficiently handled digital class rooms with the help of various digital platforms like Zoom, Google Meet, Google Class etc. our college teaching staff has also conducted and participated in several webinars, Zoom conferences etc for gaining knowledge. Students were not only taught their subjects through these digital platforms but also provided with study materials. They have also undergone several online tests and have given their feedback about the effective implementation of digital learning. Our institution has no access to distance learning as it is affiliated to S.V.University.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
230	224	224	224	156
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
823	677	556	579	554
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
716	595	509	509	471

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
502	475	450	431	510
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
51	54	55	55	60
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	75	75
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 32

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
139	2266.23	60.89	44.25	35.25

4.3

Number of Computers

Response: 167

4.4

Total number of computers in the campus for academic purpose

Response: 159

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

S.G.S. Arts College is a constituent college of S.V. University, and such follows the syllabus set by the parent university. Within these established academic structures, our college attempts to innovate curricular planning and implements effective curriculum delivery providing holistic development for its students. The following are our innovative curricular planning. Academic processes are streamlined with the help of University Academic Schedules issued every year, College Academic Plans, Time Tables, Teaching plans and Diaries. We also conduct Orientation Programs providing awareness about faculty and teachers for 1st year students, bridge courses for students of vocational courses and also for students who are lagging in particular subjects.

The teachers of SGS Arts College regularly and continuously update their knowledge through active involvement in Research and Faculty Development Programs. They are also members of various bodies of the University like BOS and other academic bodies contributing to curriculum reviews, assessment and evaluation. ICT provides a perfect Complement to our curricular planning, implementation and intellectual teaching. The college provides technologically enabled infrastructure for all Arts, Commerce and Science students making it possible for all students to engage in an appropriate teaching learning process.

Innovative learning to all students is provided by conducting through internships, projects, and field trips. Majority of the departments of SGSAC conduct specific Certificate courses, Bridge courses etc. for students who require extra knowledge there by augmenting their academic standards. For all first year students Orientation Programs are organized in the beginning of every year to bring awareness among students about college and hostel premises and faculty. All the students are introduced to their respective faculty members. All the departments prepare Time Tables in the beginning of the semester and all the faculty members strictly adhere to their individual time tables for effective implementation and smooth functioning of class work without any hindrance. All departments are strictly advised to plan for the conduct of Unit Tests, University Internal Examinations and other co-curricular activities Departmental reports pertaining to examinations and attendance of students are collected at the end of each semester and the progress of the students is analyzed. Based on the departmental reports, the students are categorized into slow learners and advanced learners.

At SGSAC supplementing the pursuit of effective curriculum execution is also the effective tutorial and mentor ward system. The college also facilitates an amalgamation of academic and mental health of our students through the mentor-mentee system where each student is assigned a faculty mentor for academic and extra-academic guidance. The academic and other issues faced by students are suitably addressed through interactions and meetings offered by teachers with students as well as their parents. Our institution follows an empathetic approach trying to raise the consciousness of our students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's growth. We give top priority for women education and women empowerment.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The academic calendar serves as an information tool to plan the academic activities for students and faculty of the institution. The academic calendar is well disseminated on the website, so as the other stakeholders are informed regarding the activities and events happening in the institution. The academic calendar includes dates for admission, the commencement of classes, seminars, workshops, field visits, Practical examinations, Continuous Internal Evaluation (CIE) and University examinations.

Continuous Internal Evaluation Process:

Internal evaluation in the institution is transparent and robust which includes advanced mentoring, academic calendar, Grievance Redressal, uploading the internal marks in the university portal. The institution strictly adheres to the guidelines of S.V University with regard to valuation process.

CIE and end semester examination: The ratio of weightage is 25% Continuous Internal Evaluation (CIE) and 75% End Semester Examination (ESE).

1. Announcement of overall structure schedule of CIE:

The institution has house examination committee (HEC) to oversee the conduct of the internal assessment tests. The process of internal evaluation starts at the classroom level. For each subject two internal tests are conducted before each semester giving fair chance to the absentees due to permissible circumstances and thus bring students under a uniform internal evaluation system. The college internal assessment exam committee frames the guidelines for conducting CIE.

The following reforms have been carried out for CIE:

- Time table:** Schedule for internal examinations is communicated to the students well in advance despite mentioning the same in the academic calendar.
- Syllabus:** The syllabus for the internal examination is also communicated to the students in the classroom by subject teacher one week in advance and also displayed on the department notice boards.
- Setting of question papers:** subject faculty set the question paper keeping Programme Outcomes (POs) and Course Outcomes (COs) and unitized syllabi and University examination pattern in consideration. Question papers are submitted to house examination committee (HEC) three days before the commencement of the internal assessment test.
- Conduct of internal assessment:** Internal assessment test is conducted as per the seating plan communicated to the students.

5. **Communication of IA marks:** Internal Assessment (IA) marks are announced and the answer scripts are distributed in the class within the next seven days from the conclusion of IA test. IA marks are displayed on the notice board. The students are given a chance to bring their grievances if any to the concerned subject teacher or HOD to solve it within one week from the announcement of IA results.

6. **Parent - Teachers meetings:** Poor performance due to frequent absenteeism is dealt with by informing the parents of such students. Parent - Teacher meetings are conducted after every internal assessment test and the feedback about performance of students is discussed.

7. **Submitting IA marks to University:** For each subject, two internal assessments are conducted and IA marks are recorded in the consolidated IA marks register. The better of the two internal assessments with respect to each student is considered and the same is uploaded in the university portal.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 14

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 40

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 144.17

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1073	1051	1038	1075

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The academic calendar serves as an information tool to plan the academic activities for students and faculty of the institution. The academic calendar is well disseminated on the website, so as the other stakeholders are informed regarding the activities and events happening in the institution. The academic calendar includes dates for admission, the commencement of classes, seminars, workshops, field visits, Practical examinations, Continuous Internal Evaluation (CIE) and University examinations.

Continuous Internal Evaluation Process:

Internal evaluation in the institution is transparent and robust which includes advanced mentoring, academic calendar, Grievance Redressal, uploading the internal marks in the university portal. The institution strictly adheres to the guidelines of S.V University with regard to valuation process.

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4. **Conduct of internal assessment:** Internal assessment test is conducted as per the seating plan communicated to the students.

5. **Communication of IA marks:** Internal Assessment (IA) marks are announced and the answer scripts are distributed in the class within the next seven days from the conclusion of IA test. IA marks are displayed on the notice board. The students are given a chance to bring their grievances if any to the concerned subject teacher or HOD to solve it within one week from the announcement of IA results.

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7. **Submitting IA marks to University:** For each subject, two internal assessments are conducted and IA marks are recorded in the consolidated IA marks register. The better of the two internal assessments with respect to each student is considered and the same is uploaded in the university portal.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.49

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	10	9	9	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 37.06

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 305

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 73.31

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
823	677	556	579	554

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1068	870	798	798	798

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 96.88

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
705	583	483	490	456

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Students with varied degree of learning capabilities and diversified background get admission in the college. Therefore the level of challenge faced by them is also different. The college is empathetic to this aspect and takes maximum measures to optimize learning outcomes of all the students.

In this direction the college undertakes two proactive exercises on regular and continuous basis.

I. Identification and classification of the students into advanced learners, less advanced learners and slow learners based on their performance in internal assessment and University examinations and also by observing and assessing their participation in regular classes.

II. Organizing various activities and exercises to enhance attainment levels of the students.

A. Following measures are implemented to enhance intellect of all students.

- Orientation programmes are organized by all departments at beginning of every academic year aiming at inculcating better learning environment.
- Robust mentoring system is introduced where the faculties interact with students and help them with their personnel and academic challenges.
- Ensured interactive teaching-learning process through group discussions, quizzes, seminars, field visits, invited guest lectures by eminent scholars.
- Intensive coaching is offered by senior faculty.

B. Measures in force for advanced learners

- Students are encouraged to participate in value added courses.
- Offered additional library cards
- Selected for student council and assigned responsibilities in organising Teachers Day, Independence Day, Republic Day and College Annual Day Celebrations.
- Coaching classes are conducted for competitive and other PG CET examinations like JAM, Central University entrance Examinations for admission in higher studies.
- Motivated to refer standard books, magazines, journals, newspapers to upgrade their knowledge
- Encouraged to participate in various competition like Elocution, Essay writing, Quiz etc. to enhance communication skills, analytical and problem solving abilities and presentation skills.
- Provided career guidance's.
- Extract lab sessions and special classes are conducted whenever required.
- Various departmental clubs are constituted and students are advised to participate in club activities.
- Motivated and inspired towards university ranks.
- Surprise test and assignments are conducted

C. Measures in force for slow learners

- Bridge courses are conducted.
- Remedial classes, tutorials assignments, home assignments are conducted regularly.
- Defaulters are assigned extra assignment and encouraged to solve previous year's question papers
- Robust mentoring system is introduced to mitigate irregulars becoming slow learners.
- Inter-departmental lecturers are conducted on difficulty topics.

D. Other measures taken to enhance the performance of slow learners.

- Simple lecturer notes and chapter wise important questions are provided.
- Continuous Motivational classes are conducted.
- Important concepts are revised in a viable manner.
- Extra test and extra assignment are conducted to strengthen their learning.
- Peer group study is encouraged.
- Periodic interactions are conducted.

E. Measures in force for less advanced learners

Mentoring, Remedial classes, tutorials, assignments and intensive coaching classes are conducted to strengthen their academic standards. Encouraged to participate in seminars and field visits.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 16.14

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Despite “Chalk and talk” or “Lecture mode of teaching” is still the predominant method used in the college, other student centric pedagogical techniques are used for an effective and efficient teaching learning experience.

The following methods are adopted in the college to make learning a student centric

“When experience is the core of learning process, leaning takes place naturally”.

Practicals for each science course like demonstration, hands-on-experience, self-directed by doing practical's, record monitoring, field visits, NSS, NCC camps, study tours , excursions, group discussions help students in experiential learning.

- Well Equipped laboratories are made available for science students to get hands on approach and practical exposure to the concepts taught in the class room. The experiential procedure recorded by the students is continuously assessed based on the university scheme of evaluation.
- Individual or group Dissertation projects are conducted which involve data collection, analysis, interpretation of results and conclusion, help in widening knowledge of students.
- Departmentlevel field trips and educational trips are organized as part of onsite learning to enhance students' knowledge and leadership qualities.
- The students are encouraged to participate in various extra-curricular and co-curricular activities, intra/inter departmental, intra/inter college events which enhance their planning, organizational and managerial skills through events like college annual cultural day and intercollegiate Fests.
- Subject experts from different domains, eminent personalities in the field of administration, science and technology, social sciences, commerce, cultural and literature are invited as Guest speakers to address students through Seminars, Guest lectures, invited lectures, etc.
- Curricular aspects such as group assignments, group projects, group Practicals make theoretical knowledge stronger as per requirement of present day learning.
- Students are encouraged to take part in various academic and non-academic competitions/events to widen holistic and life learning skills.
- Activities such as seminars, quizzes, and projects are conducted to stimulate critical thinking skills of the students.
- Students are encouraged to participate in various National cultural festivals which develop acceptance of unity in diversity.
- Students are encouraged to undergo internships through which students learn practical industry related skills and professional skills.

The college had adopted the following novel methods to make learning effective and more student-centric.

Sadacharam classes are conducted regularly with noble objective to inculcate human and ethical values among students at their tender age duly mixing with value education with regular academic subjects. Sadacharam classes are taught by eminent scholars in the respective fields.

Sadacharam classes enable the students

- To understand the ideas of values related to ethics and morality in a multicultural context
- To increase ethical knowledge
- To improve ethical skills to strengthen ethical sensitivity, awareness and judgements
- To develop ethical behaviour.

Subhodayam Programme is conducted to provide an opportunity to interact all the students with teachers of diversified subject's background on one platform. This programme is designed to make the students aware of diversified subjects and contents.

Thus the conventional teacher-centric learning in the college is gradually transforming towards

student-centric learning.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT is the Convergence of computer, communication and content technologies. Integration of ICT in educational institutions has an overall positive impact on the learning environment. ICT enhances learning in classroom. ICT is learner centric and hence brings about active involvement of the students in the learning process. Application of ICT in teaching makes teaching more innovative, interesting, interacting, easy and effective. Institutions tend to witness higher attendance, motivation levels, academic accomplishments and affective communication skills as an outcome of ICT teaching. ICT can help to impart more information and knowledge to students in shorter time enabling maximum utilization of resources and time.

Keeping in view the importance of ICT, e-learning environment is also created in the college. The college has six ICT enabled smart classrooms and a seminar hall with well-equipped smart boards, LED projectors, Audio-visual facilities and ICT tools, easy to use tools that help teachers to manage course work such as PPT, quiz assignment etc. The college has installed Wi-Fi unit for the teachers and students inside the campus. Further the college has computer lab and language lab with internal LAN. Broadband leased internet connection is highly useful for the functioning of all the above devices. Most of the departments are equipped with modern teaching aids, like computers, LED, Side projectors, educational CDs. DVDs are made available as learning materials in department libraries.

The college has given complete freedom to the faculty to decide what type of ICT tools they can use for effective and efficient course delivery.

Keeping in view the students' access to different network availability, audio tools like GOOGLE classroom, Whatsapp and Video tools like Whatsapp video, different online apps like ZOOM, Google meet, Skype etc., are used for teaching learning process. All the departments use PPT and multimedia to simplify the syllabus in a more meaningful way. We are also conducting and participating in webinars in wake of covid induced lockdown.

Thus the college has created an effective learning environment for all the students "At any time Any Where" likes by providing online course materials through ICT tools.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 16:1

2.3.3.1 Number of mentors ?????????????? ???????

Response: 50

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 73.33

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 52.95

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	28	32	28	27

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 38.35

2.4.3.1 Total experience of full-time teachers

Response: 1956

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

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File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Institution has a well-structured Examination Grievances Redressal, linking the students with the faculty in the continuous evaluation process. The Examination Grievances Redressal comprises the Principal, HODs of the departments and Class teachers. The function of the Grievances Redressal Cell is to look into the complaints lodged by any student regarding the evaluation process and judge the merit of the complaint.

Objectives:

The Examination Grievances Redressal Cell has been developed

- To ensure complete transparency in internal assessment process.
- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student-student and student – teacher relationship.
- Encouraging the students to express their grievances freely and frankly without any fear of being victimized.

Scope:

The students may lodge their grievances about the internal examinations in the following issues.

- Under evaluation of the answer scripts

- Wrong totalling
- Marks are not awarded to a particular question
- Questions from out of syllabus
- Questions in the syllabus not covered at the time of conduction of examinations

The institution maintains a complete transparency in the Redressal of students' examination related grievances. Any student with a genuine grievance may approach the Examination Grievances Redressal Cell either in person or in case the student is unwilling to approach directly, written grievances may be dropped in the complaint box. Grievances may also be sent through E-Mail to the officer-in-charge of the Examination Grievances Redressal Cell.

The Grievances Redressal Cell redresses the grievances at an individual as well as class level and grievances of common interest. The cell maintains a favourable and non - prejudiced educational environment. All the grievances are scrutinized by the grievances Redressal cell and the resolutions are recorded.

The grievances are redressed at three levels in the institution.

1. Departmental level grievances are attended by the concerned class teacher along with department HOD.
2. Unresolved grievances at the departmental level are referred to Examination Grievances Redressal Cell.
3. Depending upon the seriousness of the problems the issues are settled by Grievance Redressal cell in consultation with principal and staff council.

Grievances related to end semester examinations:

The grievances related to problems in submission of examination application forms, Mistakes in Hall tickets, Non-entry of marks in the marks list, Entry of absent in a particular paper etc may be resolved promptly by representation to the university authorities.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The institution is running total 17 courses in UG four courses in B.A, eight courses in B.Sc, and two courses in B.Com. The semester courses are designed in such a way that after the completion of each

semester students get immense information about the subject.

A brief account of course outcomes of different courses is as follows

English

- Students use suitable words and structures required for situation
- Student knows the importance of English as Global language
- Increase self-confidence with special emphasis speaking and presentation
- Students master the four skills of the language i.e. LSRW skills

Sanskrit

- Provide knowledge on Indian culture and traditions
- Provide knowledge to perform rituals
- Students get knowledge on great epics and their importance

Telugu

- Students understand their responsibility towards parents and society, to organize their life carefully.
- Enlighten the students about Vedic household Dharma and purpose of martial life, re-birth philosophy, honesty and Dharma.

Botany

- Students understand characteristics of micro-organisms plant diseases caused by virus
- Student acquires knowledge on taxonomy economic botany medicinal plants etc.

Zoology

- Students understand invertebrates, chordate, economic zoology, genetics physiology of animals

Mathematics

- Students are able to solve the problems on lines in three dimension, planes, spheres, and cylinders
- Student are able to know how geometry is related to algebra by using algebraic equations

Computer science

- Students are able to develop problem solving abilities using a computer
- Students build-up a successful carrier in computer science
- Provide knowledge to design and implement system programmes with minimal features to understand their complexity

Chemistry

- The students acquire knowledge on analytical techniques and separation techniques.
- Acquire knowledge on the principles of common ion effect, solubility product and their

applications in qualitative analytical chemistry

- Students know the basic concepts of organic chemistry and physical chemistry

Statistics

- The students acquire knowledge of statistics and its scope and importance in various areas such as agriculture, medical, engineering etc
- Students acquire knowledge on various types of data their organization and evaluation of summary.

Physics

- Students acquire knowledge of experimental aspects of modern physics, electricity, classical mechanics, magnetism and optics.

Economics

- Students understand basic characteristics, and major issues of Indian economy, role of agricultural and Industrial sector on Indian economy.
- Students know about money market and capital market

Political Science

- Students understand Indian constitution
- Students acquire knowledge on Indian polity and public administration

History

- Students understand social economic religious and cultural conditions in ancient medieval and modern India.
- Students understand the stages of development in modern India.

Micro Biology

- Students acquire knowledge and understanding on fungi, viruses, algae and protozoa
- Students understand micro biology concepts as applicable to diverse areas such as medical, agricultural, dairy and food industry etc.

Bio-Technology

- Students understand DNA structure, Genome Replications transcription genetic code
- Students understand the application of bio-technology

CT & HM (Catering Tourism and Hotel Management)

- Students understand the importance of Tourism in Indian context
- Students understand the concepts and principle of cooking.

Students understand personnel management by interacting with front office and staff of hotels.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- As stated in vision and mission, the college has designed teaching-learning and evaluation keeping in view the holistic development of its students. Different programmes are conducted in Arts, Science and Commerce streams. Each department has different proposed outcomes for each course. For evaluating this, college has adopted a common assessment system. The progress and performance of each student throughout the programme is monitored through well-organized mechanism. For internal assessment, two internal examinations in each subject are conducted before each semester. Assignment, unit test and attendance are also considered for internal assessment. This strategy facilitated the continuous monitoring of student progress in internal examinations. The internal examinations are scheduled and conducted as per University examination calendar.
- Class tests, assignments, model examinations are conducted regularly by the departments and scores achieved by the students are one of the indicators of course outcomes. Formative assessment is conducted by the university in theory and practical examinations to evaluate programme outcomes. Programme wise analysis and course wise analysis of the examination results are done at the department level as and when the university results are notified and are considered as another indicator for programme and course outcome. Feedback is collected from all stakeholders such as students, alumni and parents to analyse student performance and programme specific outcome. Remedial measures are effectively implemented to improve programme specific outcome.
- Data pertaining to student placement details is maintained by the college and used to analyse the status and progression of employment and is considered as programme and programme specific outcome.
- Despite performance in academic activities such as assignments, unit test, model tests, internal examinations, university examinations, participation and involvement in classroom other non-academic activities such as participation in community service, participation and involvement in student affairs, event organizing, involvement in sports and cultural fests etc. are considered to measure programme outcomes.

The institution took all necessary measures such as making availability and accessibility of learning resources, faculty improvement programme for teaching faculty, conducting skill development programmes, conducting coaching classes for competitive examinations, seminars and guest lecturers etc.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 81.87

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
376	446	381	366	362

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
502	475	450	431	510

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.51

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.15

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1.15	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.55

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
08	21	16	21	19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.11**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	2	2	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The Institution is aware in carving out a generation, and involves its students in various socio-friendly extension activities through different cells constituted in the Institution.

NSS (National Service Scheme):

The college has 2 NSS units, one unit for B.A and B.Com and one unit for B.Sc. The NSS programme officers organize year-long activities such as Blood donation camps, Medical camps, HIV/AIDS awareness programs, pulse polio, clean and green, Immunization camps and awareness programs on water and energy Conservation.

Women Empowerment Cell:

This cell aims to create awareness of women rights and duties. It also provides a platform for women to share their experiences and views regarding their status in the society. The cell also facilitates the women's empowerment through guest lecturers, seminars awareness programs and other welfare activities.

Eco club:

This club makes special efforts to inoculate environment consciousness amongst students. It addresses the environment issues and to make institution premises eco-friendly. It conserves the environment through various activities like cleanliness drives, green campaign through NSS.

Grievance and Redressal Cell:

The grievance and redressal cell makes more interactive, participative and effective based on the representation from the students. This committee comprise of Senior faculties, Staff co-ordinators, Hostel wardens, Heads of the Departments and students. The committee resolve the grievances of the students within stipulated time.

Placement and Carrier Guidance Cell:

The college authority is intended to constitute a placement cell, which regularly conduct meetings to create awareness among the students regarding opportunities in various public and private sector companies.

Bharath Scout & Guides:

It is a voluntary organization. A Rovers Unit is attached to the college. Students who wanted to enrol may contact Scouts & Guides Co-ordinator Sri.P.Munibhaskar Rao, HOD of Mathematics. Only Ist year students are eligible for fresh enrolment. A special training programme was conducted in this academic year and the students who trained in this programme are only eligible to participate in Srivari Seva.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 21**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	6	4	4

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 44.13**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
296	258	425	196	201

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange,**

Internship, Field trip, On-job training, research etc during the last five years**Response: 9****3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	2	2	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of linkage related Document

[View Document](#)

Any additional information

[View Document](#)**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response: 23****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	3	11	2	1

File Description**Document**

Upload any additional information

[View Document](#)

Institutional data in prescribed format(Data template)

[View Document](#)

e-Copies of the MoUs with institution./ industry/ corporate houses

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

S.G.S.Arts College, Tirupati has incredibly colossal infrastructure built over for more than half a century in an extensive area to cater to the needs of the students. The institution is stretched over 17 acres campus with a well-planned and beautiful college building attached with 3 hostel blocks of residence for men which enrich campus life and contribute to its rich diversity. The sprawling sport fields, lush green garden landscape and the cultural ambience of the college provide inspiration towards students' personality and their all-round development. The institution is located in the heart of Tirupati town, and well connected to all Villages in the District. The teaching programmes are supported by very good infrastructure facilities, well-equipped laboratories to all the disciplines in science and computers. The institution has aesthetically designed buildings and individual departments. The entire college building is constructed not with bricks and concrete but with natural stone with a touch of unique ancient temple architecture. The T.T.D Management makes every endeavour to fulfil the stringent criteria of global standards of training the students to succeed in the state and at national level examinations and to become proficient to serve the nation and humanity at large. The buildings are both aesthetic and ancient with spacious and well-designed lecture halls with convenient seating arrangement and audio -visual facilities. The Institution has adequate infrastructure for the effective and smooth conduct of all its academic programmes and activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a well-established **Physical Education Department** which caters to the diverse needs of students in sports and athletics. The college provides adequate space for sports, games and cultural activities and produces students for the University, State and National level teams. Apart from the athletics and individual events, the institution has teams for Cricket, badminton and handball. The college Cricket, badminton, handball teams and in Athletics have won several championships at Zonal, District, University, State and national level.

Facilities for Cultural Activities:

The college has a Cultural Committee under the Guidance of Dr.J.Kondala Rao, Lecturer in Telugu to promote cultural activities of students. Several cultural activities like Music, Film and Drama

etc., are frequently organized. The committee conducts meetings and training for students to bring out their hidden talents. The institution organizes College Day, Sports Day and Hostel Day every year and felicitates the students who have performed well in the event days like Independence Day, Republic Day etc. State festivals like Sankranti and Rangoli are colourfully celebrated in tune with the cultural sentiment of the state.

Facilities:

- One open-air auditorium.
- One Multipurpose Seminar Hall

Sports, games (indoor, outdoor):

- Specialized coach.
- Spacious **playground** for athletics and Cricket and Outdoor games.
- Standard **Volley Ball court, Shuttle Badminton court, kho-kho ground and Cricket ground.**
- Space for **indoor games** like Chess, Caroms etc.
- Sporting equipment for Indoor and Outdoor games are available.
- Fitness centre (**Gymnasium**) for students.

Yoga:

Our college has been conducting a special programme in Yoga organized by AOL (Art of Living) headed by Pandit sri sri Ravishankar Gururji for the past three years with daily Yoga training sessions from 6am to 7am in the morning and 4pm to 5pm in the evening. On an average 500 students are getting trained every year.

Extracurricular activities:

NSS:

National Service Scheme was introduced in the year 1970-71. Every year more than one hundred students who are interested in Social works are enrolled as N.S.S Volunteers. They are allotted with two members of the teaching staff designed as programme officers. At present Sri P.MuniBhaskar Rao, Lecturer & HOD of Mathematics and Sri K.Bhaskaran Lecturer in History are acting as NSS programme officers.

NCC:

There is N.C.C Unit attached to the College with Two wings: One **Army Wing** and One **Air Wing**. Sri P.Udaya Lecturer in Mathematics is appointed as A.N.O for Air Wing, and Sri P.Harish Reddy Lecturer in Computer Science is appointed as C.T.O for Army Wing.

Scouts & Rovers organization:

It is a Voluntary organization. Our college is under the maintenance of Tirumala Tirupati Devasthanam's Educational Trust. Every year our college students who get enrolled in this organization do

service for pilgrims who visit the Lord Venkateswara Temple from different places.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 18.75

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 95.97

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
111.0	2266.23	60.89	44.25	35.25

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of ILMS software – ECAP Library Software
- Nature of automation – in Progress
- Version – 5.1
- Year of Automation - 2021.

The Library has an advisory committee under the control of Convener Sri E.Vijaya Bhaskar, HOD of Economics and 12 other Lecturers as members. The committee meets regularly and discusses the issues related with regard to facilities, and services, and gives suitable suggestions for procurement of books and other relevant materials for better functioning of the library. The library automation, computers and printers, Internet facility, e-learning resources, information display and notification, Photo Copier facility etc., are the significant facilities contributing for the user-friendly environment. Separate Reading room for students to refer to dailies and journals is available.

Total No of Books available: 50885

SL. No	Item	No
01	Books	50885
02	Newspapers	08
03	Magazines	14
04	Journals	04

Categorization of Books:

01	Total No of Books	50885
1.1	Syllabus Text Books	27760
1.2	Spiritual Books	1600
1.3	Literature Books	1000
1.4	Competition exam Books	895
1.5	Reference Books	9590
1.6	General Books	10040
	Total	50885

1.1	Syllabus Text Books	27760
01	Botany	2080

02	Bio Technology	98
03	Chemistry	2382
04	Commerce	8081
05	Computer Science	458
06	English	500
07	Economics	408
08	Environmental Science	408
09	Hindi	98
10	Hotel Management	96
11	History	358
12	Mathematics	6071
13	Micro Biology	83
14	Physics	3168
15	Political Science	383
16	Sanskrit	108
17	Statistics	408
18	Telugu	198
19	Zoology	2108
20	Human Values	133
21	Science & Civilization	133
	Total	27760

1.2	Spiritual Books	1600
01	Telugu	1100
02	English	200
03	Sanskrit	100
04	Religious	200

1.3	Literature Books	1000
01	Telugu	650
02	English	300
03	Hindi	10
04	Sanskrit	40

1.4	Competition Exam Books	895
01	Civil Services	47

02	APPSC exam books	98
03	IBPS entrance books	216
04	NDA/RRB etc	36
05	Quantitative Aptitude	76
06	Verbal & Nonverbal Reasoning	108
07	Essays for exams	46
08	Objective type books	20
09	PG Entrance books	150
09	All Common entrance test books	200
	Total	895

2	Newspapers	No of copies
2.1	Eenadu	04
2.2	Andhra Jyothi	04
2.3	Vaaritha	04
2.4	Saakshi	04
2.5	Andhra Bhumi	04
2.6	Hindu	04
2.7	Deccan Chronicle	04
2.8	Business Line	01

3	Magazines	No of copies
3.1	Employment	01
3.2	Sports Star	01
3.3	India Today English	01
3.4	UdyogaSopanam	01
3.5	Vijetha Competitions	01
3.6	Dalal Street	01
3.7	Capital Market	01
3.8	Civil Service chronicle	01
3.9	Banking Service Chronicle	01
3.10	Missimi	01
3.11	Yojana Telugu	01
3.12	Yojana English	01
3.13	Vivek R C Reddy	01

3.14	Telugu Velugu	01
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4	Journals	No of copies
4.1	Current Science	01
4.2	The Indian Association of Physics Teacher	01
4.3	Management Accountant	01
4.4	Career 360	01

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.46

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.98	0.343	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.8

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 7

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution updates IT facilities through TTD management. Necessary purchases, repairs and updates of software and hardware are done as and when required by EDP (Electronic Data Processing) department.

- The college has adequate computer facility for the faculty.
- The college has 6 OHP projectors, one MAX TV, 4 TV sets utilized for IT teaching.
- The college has always been placing the student at the centre of the teaching-learning process and is student-centric by utilizing IT facility.
- The college has a Digital classroom enhancing IT-based learning.
- The lecturers are provided orientation training programs from time to time for updating of knowledge on ICT utilization by T.T.D Management through SVETA and UGC HRMD.
- The students are encouraged to use IT facility while participating in seminars and workshops conducted by various Departments in the college.
- Computer science faculty is always available for any need based assistance in the use of ICT.
- The institute upgrades Infrastructure and software. The college is updating PCs with the latest configuration available in the market.

Wi-Fi is provided to all the staff and students (password protected).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 5:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 36.77

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
18.77	29.35	29.60	26.07	21.68

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has a well established system for maintaining and utilizing physical, academic and support facilities. Every day Sullabha Workers are involved in cleaning of class rooms and campus area under the maintenance of sanitary Inspector. Lawns and Garden are maintained by Gardening staff under the control of T.T.D DFO. Civil, Electrical, Water Works, Carpenter personnel are always available to attend to the repairs during any need or emergency. Thus cleanliness is maintained in the campus. EDP section maintains the computer and LAN facility on the campus.

Physical Facilities:

- T.T.D Trust Board sanctions budget for infrastructure facilities based on students' strength.

Academic Facilities:

- Academic facilities like laboratories, libraries and computers are maintained by the departments concerned of T.T.D Management.
- The laboratory equipment and electronic equipment are maintained and repaired by the EDP (Electronic Data Processing) and electrical Departments.
- As per the requirements of the students, purchases are made as and when the budgets are released by the EO T.T.D and UGC.
- Purchases and maintenance regarding IT accessories, Civil and Electrical Engineering works are taken care of by management and audited by chief accounts officer.
- Every HOD maintains T&P register for the available equipment and furniture.
- Stock purchased is entered into T&P registers. Head of the institution authenticate the T&P registers after checking the stock entries.
- The college takes up calibration and other precision measures for the equipment at the end of every academic year.
- Basing on T&P registers necessary repairs and alternatives are taken up by respective departments of Management. Equipments and instruments are maintained in good condition and ready for use for the next batch.
- Information Resource Centres are looked after by qualified Librarian and supporting staff. Students' entry register, staff entry register, books issue register and T&P are maintained regularly.
- The department of Physical Education and Gymnasium are headed by Physical Director.

Support Facilities:

- Support facilities like games and sports, indoor stadium, Gym are maintained by regular verification and repairs.
- The NSS and NCC volunteers of college extend their service to keep the premises clean and green.
- The lush green lawns and garden trees are maintained by gardeners. One Aqua Culture tank and one ECO system tank are maintained. The college constitutes a main, medicinal garden, ornamental plants, fruit and flower bearing trees.
- The college has 3 Hostel Blocks giving shelter to around 1400 students. Hostel provides a unique facility of free food to inmates, a scheme which is not found in any educational institution of our state. To look after the administration of these hostel blocks and to take care of the needs of the students the T.T.D Management has appointed a Warden, Deputy Wardens, Manager and office staff. The principal of college acts as the Chief Warden of the Hostel.
- The R.O drinking water facility is maintained in the college as well as attached hostel.
- The Security of the college and hostel is maintained by T.T.D vigilance department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 13.79

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
76	100	80	86	87

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 156.03

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1174	996	950	926	884

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 41.57

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	363	296	290	282

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.72

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	23	28	21	39

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 90.24

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 453

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Upload supporting data for the same

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 39

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	9	5	9

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students Council:

The Student Council has a significant role in co-ordinating the key activities of the college. The students are given an opportunity to organize various activities like Republic Day, Independence Day, Teachers Day, Sport's Day, Literary events, cultural events etc. It provides a platform for students to express their views on issues concerning them. The Council portfolio consists of Union Chairman, Union Secretary, and also Maths & Science, Life Sciences, Commerce, Arts, Language , Fine Arts , Sports & Games association Secretaries and Joint Secretaries. All the student council members are selected based on the marks they secured in S.V.University Examinations.

The role and functions of the student council:

Union Chairman

- Acts as an official spokesperson of the council. The Chairman organizes student activities and events. Officially represent all the students in the College.

Union Secretary

- The Union Secretary assists the chairman in organizing various curricular and co-curricular events of the College and work with students to resolve their problems.

Association Secretary and Joint Secretary:

- To communicate the student council's opinion to the College administration on any subject that concerns them and on which the council wishes to be consulted and to promote and encourage the involvement of students in organizing College activities.

Sports Secretary

- Assists the Physical Director and the Sport's Committee in organizing various sports competitions at different levels.

Fine Arts Secretary

- Co-ordinates with the cultural committee in planning the smooth conduct of various State and National level cultural competitions.

Student's role in academic & administrative bodies:

- 1. Class representatives play a key role like communicator- coordinator.

Student Grievance and Redressal:

- The Class Representatives are the **Special Points** of Contact for any grievance and forward the grievance to the committee for redressal.

Anti-Ragging: Though the campus is an anti-ragging free zone, student class representatives brought such issues if any to the notice of the convener.

Alumnae: The student council organizes alumnae meets and maintains a network for the development of alumni database and makes them connected with the institute at regular intervals.

Women Empowerment Cell: Women Cell works for spreading awareness on gender sensitivity through various activities and also supports students on gender-related issues.

Cultural Committee: This committee organize and celebrate various cultural events on occasion of regional and national festivals.

Sports' Committee : The sports' committee organizes sports events like Intramural as well as Intercollegiate tournaments to promote not only personal health but also team spirit among the students.

Hostel Bearers & Mess Committee: The hostel is maintained by T.T.Devasthanams. Hostel bearers and Mess committee looks after various activities of the hostel.

Student role in Co-curricular and Extra-curricular Activities: Majority of students are involved and participated in the activities of NSS,NCC , Scout & Guides, rallies, tree plantation in and out-side the campus ,Sports, Cultural and other events. It is an opportunity for the students to render the service to their own institute and society by developing their personality.

Student involvement in other committees:

- Discipline Committee
- Grievance Redressal cell
- Career Guidance Cell
- Anti-Ragging Committee
- Women Empowerment Cell

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 20.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	46	30	13	11

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

S.G.S Arts College was started in the year 1969. Since, then the college has produced many intellectuals, IAS & IPS Civil servants, Politicians, Scientists, Literary men, Academicians and Entrepreneurs serving the society.

The Alumni Association of the College has been functioning for many years as a supportive part / unit of the college. The objectives of the Association are:

1. To plan and organize successful reunions twice annually.
2. Involve alumni in student development through participation in on going academic activities including teaching-learning, research, workshops, conferences and placements.
3. Conduct all relevant fund raising activities to the development of the college
4. To promote best spiritual practices in line with TTD for the benefit of society.

The Alumni Association got official registration on 20-02-2019 with registration No. 77 of 2019 under the Andhra Pradesh societies Registration Act., 2001. Even prior to its registration, Alumni Association members contributed Cashprizes and competitive examination books to meritorious students, fund to tree plantation and for conducting medical camps.

Tirumala Tirupati Devasthanams (TTD) provides infrastructure, free boarding and lodging facilities for students and hence our college does not need any financial assistance in this regard. Moreover TTD accepts donations through Vidyadana Trust from donors contributing to education and our alumni members avail the opportunity along with public.

After the registration of alumni association in the year 2019, members have joined the association by paying Rs.500/- as membership fee. Also many alumni members generously came forward to contribute financially to the association activities as a token of gratitude. From 2019-20 academic years the final year students are getting membership by paying ₹100. An amount of ₹ 5,36,056.94 including membership fees and donations is credited to the account of alumni association.

In the year 2008 honourable Ex-President, Dr.A.P.J.AbdulKalam visited and addressed all the faculty members and students on the eve of YOUNG INDIA - 2020 programme. Alumni of the institute played a key role in the program.

In the year 1993-1994, Silver Jubilee function was celebrated in a grand manner along with Alumni and the faculty were felicitated.

Alumni Lecture Series

The college has illustrious alumni spread over different parts of the world and the Association keeps them connected. Many competent and interested alumni members delivered guest lectures and guided the students in their respective fields for better employment and career.

The alumni association convenes its meeting twice every year. The meeting is conducted in order to reconnect with the Alumni and celebrate their success and achievements. The presence of association members, former principals, teachers and the alumni from various walks of life make the meeting a grand success. Departmental alumni meets are also planned and conducted.

The Golden Jubilee Inauguration was grandly celebrated on 27.02.2019. Tree plantation, Sports & Games competitions and Cultural events were conducted on the occasion.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Principal is the Head of the institution who looks after the Academic and Administration of the institution with the co-operation and assistance of staff members. The institution practices decentralization and participative management by constituting various committees, entrusting responsibilities and involves all the stakeholders to contribute for the administration and governance. Apart from constituting various committees, certain authorities and responsibilities are delegated to the Vice Principal who is the most senior faculty in the college. Staff council and Advisory Body consist of all the in-charges of the departments as members, assists the Principal in academic and administration aspect. Staff council and Advisory Body regularly monitor the academic activities of their concern departments and looks after the academic aspects of the college. Conveners and members of various committees indulge in their committee works. The Principal takes the opinions of the staff council and Advisory Body in taking up decisions of various aspects of the college. Apart from faculty, student office bearers are also involved in many activities like organizing meetings, functions and celebration of Significant Days.

VISION:

To provide excellent education and Spiritual training to meet Social, Economic Technological and environmental challenges.

MISSION:

To strive for Moral & Spiritual, quality and technical education to students of economically weaker sections of the society.

OBJECTIVES:

- To provide conducive environment to students for achieving academic excellence to face the global challenges.
- To bring together the best global practices, corporate thinking and accountability.
- The highest standards of corporate governance and transparency to create a model of sustainable development, which is benchmark in the industry.
- To provide Soft Skills with a combination of People Skills, Social Skills, Communication Skills character or personality traits.
- To inculcate discipline, Punctuality and regularity.
- To motivate the students for dream building and Goal setting.
- To provide culturally valued education.
- To ensure education based on Scientific, moral and value based to meet the challenges of global environment.
- To provide creative qualities among students along with academic excellence.
- To motivate teachers to update their knowledge teaching and research skills.

- Enhance the effective and efficient management of the college.
- To provide divined environment faculty and students.
- To enhance alumni engagement.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

S.G.S.Arts College is run by TirumalaTirupatiDevasthanams (TTD). TTD will provide all infrastructural facilities and equipment required for the Institution. However decentralization and participative management is visible in delegation of power to the Principal who is assisted by Staff Council, IQAC and other committees to conduct Teaching-Learning and evaluation in consonance with the requirements of present day society and global competence.

A CASE STUDY:

Decentralization and participative management in Teaching-Learning and Evaluation:

Decentralization and participative management in the Institute in action is visible at all levels starting from Management to Principal, Staff Council, IQAC, Faculty Members and other Statutory and Non-Statutory committees. Regular meetings are scheduled and conducted as per the plan throughout the academic year and decisions taken are implemented effectively.

The functioning of the Institute is monitored at three levels as follows:

1. Management:

TTD Trust Board comprising Chairman and Board Members which include Executive Officer as Member Secretary(Ex-Officio) is the apex Governing Body. Day-to-day activities of the Institute are monitored and supervised by Joint Executive Officer (JEO) in coordination with Devasthanams Educational Officer (DEO) who keeps keen observation on day-to-day working of college administration. The Management participates in policy making and strategic decision making.

2. Institute:

Principal is the academic and administrative head of the Institute. He is assisted by Staff Council, IQAC and other committees in planning and execution of various programs being organized in the Institute.

3. Department:

The Head of the Department is responsible for day-to-day management of the department. Decentralization and participative management is reflected in the following aspects.

Staff Council:

At the Institute level, Policy making and Strategic decision making is taken by the principal in consultation with Staff Council comprising all the HODs of the department. Staff Council helps the Principal in Administration, Teaching-Learning, Assessment and organizing Co-curricular and Extra-curricular activities.

IQAC:

IQAC functions as an advisory body for various policy matters, structures and documentation.

Calendar Committee:

This committee prepares academic calendar ensuring the optimal number of working days.

Time-Table Committee:

This committee prepares the time-table ensuring the utilization of infrastructural facility and in tune with academic calendar.

House Examination Committee:

This committee is responsible for scheduling, implementation and evaluation of continuous internal examinations.

Attendance Committee: This committee monitors student's attendance.

Discipline Committee:

This committee keeps a continuous vigil on the student's movement in the campus and takes necessary steps in consultation with the Principal to curtail in discipline and waywardness in the student youth.

The following committees monitor the issues related to Students Welfare and Support.

Anti-Ragging Committee:

It makes sure that there is no incident of ragging in the campus and complaints if any are resolved through discussions in the Staff Council.

Women's Cell:

It looks in to issues of women and also makes sure that the necessary infrastructural facilities are provided.

Thus decentralization and participative management is visible at all the levels of teaching learning and evaluation at Institutional level.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institution, since its inception in 1969 has witnessed visible growth in the past years in the areas of academic initiatives and infrastructural development. To accelerate and accomplish the growth the institution has a perspective strategic plan and deployment document 2020-2024 clearly drafted which reflect the path paved for future of the institution. The perspective plan has been drafted in consultation and appropriate involvement of IQAC and all stakeholders with the approval of staff council and Principal.

The aims and objectives of the perceptive plan 2020-2024 are as follows.

- To review the exiting administrative structures.
- To achieve global excellence in academic, teaching and learning
- To facilitate student centric development.
- To conduct Quality Audits, the Green Audit, Energy Audit and Environment Audit.
- To promote research and development
- To identify sources and mobilization of funds.

In consonance with the perceptive plan, keeping in view the importance of Environmental Sustainability, the institution has conducted Quality Audits, the Green Audit, Energy Audit and Environment Audit.

Green Audit:

The environment where we live within is of prime concern since it is directly related to our survival. Keeping it healthy is the responsibility of each and every individual. The quality audit gives an opportunity to review the institution's concern over the environmental sustainability.

Aims & Objectives

- To recognize the initiatives taken by the institution towards environment.
- To minimize the consumption of water and monitor its quality

- To reduce energy consumption.
- To train all the stakeholders of the institution and empower them to contribute and participate in the environmental protection.

Initiatives of the Institution for Green Campus

The various green initiatives undertaken by the institution are as follows.

- Use of plastic material is banned in the campus. All the plastic items are replaced by biodegradable or reusable alternatives.
- RO water purifier is installed to curtail massive use of plastic bottles.
- Botanical Garden, Land scraping with Green lawn and Green campus with about 65 varieties of trees and plants are the ecological pride of the campus.
- Green register is maintained through projects like campus tree labelling angiosperms floral survey.
- Observing Nature Day, Barefoot working Day, S.G.S Public Transport Day is our Days of Green reminders.
- Energy management: Electricity is used efficiently by replacing CFL bulbs and Tube lights with LED lamps and Fluorescent tubes where ever possible.
- Water management: Rain water harvesting is successfully implemented in the institution. Condensed water of AC is used for gardening.
- e- Waste Management: The institute handover the e- Waste for the management for further disposal.

This eco – friendly work culture will help us to materialize our ecological vision and mission to make S.G.S Arts College a green belt campus.

The Green Audit conducted provides us with data as to and how far our green initiatives have been successfully implemented and also the measures to adopted in future.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

S.G.S Arts College is run by Tirumala Tirupati Devasthanams (T.T.D), Tirupati. University Grants Commission (UGC), Commissionerate of Collegiate of Education (CCE), S.V University and T.T.D trust board involve in organizational Structure and decision making process of the institution. T.T.D trust board comprising the Chairman, Board Members and the executive officer the member secretary and ex-officio are at the top of the organizational structure. The overall supervision of the college comes under their purview. The executive officer(E.O) is assisted by Joint executive officer(J.E.O) who intern assisted by Devasthanams educational officer (D.E.O).

The Principal is the Head of the Institution. The principal is assisted by Vice –Principal. The Principal, the Vice-Principal and Staff Council comprising Heads of the Departments act as an advisory body to the principal. The principal monitors and manages the day -to - day academic and administrative functions of the college with the assistance of staff council. The principal constitute committees for various academic activities. The coordinators of co-curricular and extra-curricular activities prepare annual plans and execute the same and the approval of the principal. The Convener of the House Examination committee over sees the examination related duties of the college with utmost vigil. Sports activities are well planned and executed by physical director with the guidance of principal and sports committee. Quality initiatives regarding an academic and administrative activates are proposed by IQAC and the consent of the principal. Professional development of the faculty is taken care by IQAC.

The college Student Union Chairperson on the advice of the principal and the support of the students is responsible for carrying out the functions of the student union.

They recruitment and promotion policies are followed as per the guidelines of UGC, State and affiliating University regulations and the management.

The office administrative staff take care the implementation of the promotions, leaves, pay and service related issues.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: E. None of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

S.G.S.Arts College is an Aided Institution managed by Tirumala Tirupati Devasthanams (TTD). The management extends all the welfare measures of the UGC and the Government of Andhra Pradesh to all the teaching and non-teaching staff of the college. Apart from this the management is kind enough to grant certain other welfare schemes to its employees. The following are the welfare measures provided for teaching and non-teaching staff members.

Health Care:

- The management boosts the staff members to participate in Yoga and Sports. Sports competitions are arranged for staff members to make them to actively participate in physical activity by giving prizes to the winners.
- Staff can avail medicinal expenses reimbursement for self and family.
- Faculty members and their family members can avail free medical treatment in the Central Hospital run by the management. In case of severe and emergency cases the staff can avail the facility in SVIMS.

Employee Benefits:

- Faculty members receive all leave benefits including casual leaves, earned leaves and – Optional Holiday (OH) leaves.
- Woman employees can avail themselves of Maternity leave during pregnancy and also Child Care Leave.
- All pension schemes including General Provident Fund, Contributory Pension Scheme, Gratuity Pension Scheme is being offered to eligible staff members both Teaching and Non-teaching.
- Faculty members can avail themselves of cashing of earned leaves.
- State Scale Faculty both teaching and non-teaching get pay revision once in 5 years and UGC scale teaching staff get PRC once in 10 years.
- The entire faculty get Dearness Allowance (DA) twice a year.
- State Scale faculty both teaching and non-teaching get House Rent Allowance (HRA) of 20% on their Basic Pay, UGC scale teaching staff get HRA of 10% on their basic pay.
- Teaching faculty drawing UGC scale get benefitted by Career Advancement Scheme (CAS) and State Scale Staff both teaching and non-teaching are benefitted by Automatic Advancement Scheme,
- Faculty members can avail themselves periodical increments once a year.
- General Insurance Scheme is applicable to the faculty.

- The management provides residential facilities for teaching and non-teaching staff.
- Monetary support is provided to employees at an interest lower than that of market rate for house construction. They can repay the loan at easy instalments.
- The management allot plots to the teaching and non-teaching staff for house construction at lower value than the market value.
- The management provide tuition fee reimbursement facility to employees children.
- In case a teaching or non-teaching staff member expires in service his/her spouse or one child can avail compensatory appointment facility.
- The management provides certain other monetary benefits like Pilgrim Compensation Allowance(PCA). BrahhotsavamBahumanam to both teaching and non-teaching faculty.
- Additional increment for teaching staff for completion of Ph.D.
- Support for career advancement is provided in the form of Faculty Development Programmes.

The management honours and salutes the services of the retiring staff members by facilitating them through arranging an honouring event. Thus the management generates a happy, healthy and pleasant work atmosphere for each faculty member.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0.37

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 27.14****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
52	3	4	6	6

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The Institution conducts a performance appraisal of Teaching and Non-Teaching staff regularly which enhances teaching quality and performance. Assessment of teaching learning process and student satisfaction are carried out by collecting feedback from the students. Student's feedback forms are provided to the students at the end of each academic year. The feedback form is designed so as to find teachers expertise, commitment and enthusiasm over a subject being in thought, effectiveness of engaging classes and professional interaction with the students within and beyond the classroom. Anonymity of students is suggested in order to ensure fair and transparent evaluation. The filled in forms thus collected are analyzed, by the IQAC of the college, based on which the principal provides counsel to the faculty members confidentially if necessary.

The Institution has another Performance Based Self-Appraisal system (PBSA). Professional development, research contributions and involvement in co-curricular activities are self-assessed by each teacher at the end of every academic year in the prescribed PBSA format by UGC. The filled in form is verified and assessed by the HOD of the concern department and it is forwarded to the Principal. The Self - Assessed forms submitted are critically assessed and the Principal provides suggestions to improve the performance of teachers and the entire department. More importantly future promotions of teachers are based on this Self - Assessment report.

The Head of the administrative section of the college reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal. Principal looks into these report and check whether the rules and regulations have been followed while performing their tasks. The performance of each section of administration is subjected to auditing. Confidential reports are submitted by the superintendent and the principal to the higher authorities at times of promotion of non-teaching staff. All the above feedback is discussed by the staff council for improving the efficiency of both teaching and non-teaching staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

S.G.S.Arts College is run by TirumalaTirupatiDevasthanams(TTD). TTD has its own accounts and audit wing. Financial advisor and Chief Accounts Officer(FA&CAO) is the Head of Accounts and audit wing. He looks after the regular accounts of all the receipts for each financial year. The Chief Accounts Officer(CAO) who is the immediate deputy of the FA&CAO functions as the Head of the Accounts Department exercising day-to-day control over its functioning. He is also responsible for administrative control over the staff of accounts department and internal audit wing including checking squad. Transparency is strictly maintained in both Internal and External audit of the college.

INTERNAL AUDIT:

Internal audits of the Institution are carried out regularly twice in a year by our Internal Audit wing based on the accounts and records submitted by the college office. The audit wing conducts the internal audits and hands over the reports to the management. After a study of the report, the management instructs the concerned section to rectify the errors to set right the audit objections in tune with audit standards generally accepted in India. The audit includes the following.

- Checks for compliance with policies, laws and regulations.
- Comparing previous financial statements to the present ones.
- Noting of provisions applicable.
- Verification of student's fee registers.
- Evolution of internal control system.
- Authorization of fee concessions, controls, policies.
- Verification of Cash book
- Review the means of safeguarding assets and as appropriate, verifying the existence of such assets.
- Examining bank passbook
- Verify the investments, grants from other bodies
- Admission record verification
- Verification of total amount granted for various departments and its utilization
- Checking the acknowledgment letters if any with regard to scholarship
- Examining the payments for maintenance and any other miscellaneous expenses
- Filling the Income Tax returns regularly

EXTERNAL AUDIT:

External Audits of the Institution are carried out regularly once in a year by state audit department. The duly audited reports are submitted to the external audit team. The external audit team audits the college financial report. In case of any objections the Institution will deal with it promptly and takes necessary corrective measures in a completely transparent manner.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 4.27

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.66	0.61	1.0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

S.G.S.Arts College is run by Tirumala Tirupati Devasthanams (TTD). AS a socially concerned not – for-profit Institution, Catering to the needs of various cross sections of the society and keeping in view education as a service, the management has a conscious policy of keeping the student fee affordable. Funding provided by TTD is the driving force behind the institution and all its operations.

Collection of Tuition fee from students for Government aided courses and self financed courses, income generated through renting the institutional infrastructure for conducting government competitive examinations, the funds received from its illustrious alumni, funds received from the government under different UGC schemes are some of the fund recourses for the institution.

At the beginning of the every academic year, a detailed proposal is prepared at the institution and the same is submitted to the Tirumala Tirupati Devasthanams (TTD) management which is the apex body that runs the college. Based on the proposal funds are allocated to the college under various heads which include faculty salaries, faculty development, Lab, library, Sports, Improvement of smart class rooms Furniture and maintenance. In addition the college receives various non – plan funds on request for meeting the expenditure of electricity charges, contingency bills telephone charges.

The dispersal of funds for the needs proposed are strictly monitored by the principal. Expenditure receipts are maintained for various purchases especially related to the lab and library.

The well established internal and external audits, finance committee and governing body of the management effectively monitor the optimal utilization of recourses. Transparency is maintained through the entire process and allocation of funds is optimally utilized.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC plays an instrumental role in ensuring the quality of teaching- learning, assessment and evaluation, research and planning. It is the prime responsibility of IQAC to incite, plan and supervise various activities that are necessary to enhance the quality of education imparted in the institution.

The following are the two practices institutionalized as a result of IQAC initiatives.

Practice -1: Mentor - Mentee scheme

Students of varying socio – economic back ground get admission in the institution. Hence, their learning capabilities will also be different. The institution has developed a robust mentor – mentee system with a noble objective of enhanced interaction between student and teacher, so that the students develop a sympathetic and smooth communication practice for making teaching-learning process effective and efficient.

Each mentor is allotted Mentees from the class that he/she teaches at the beginning of the academic year. The Mentors interact with the mentees during the college hours and resolve their problems if any at their level or bring the serious one to the notice of the higher authority. Students who do not perform well in the continuous internal evaluation may have poor attendance record. The mentor tries to find out the cause of underperformance. Such students are motivated to join the related activities so as to enhance their holistic development.

Some of the outcomes of Mentor- Mentee practice are as follows.

- Increase the number the participants in curricular and Co-Curricular activities.
- Increase the student's attendance and improvement in the academic performance.
- Enhance amicable relationship between teachers and students.
- Students become more enthusiastic in their academic performance.

Practice -2: Result Analysis

The IQAC monitors the learning outcomes through department wise periodic assessment of results for every semester.

The result analysis highlights the following:

- Pass percentage of each department.
- Pass percentage of students with regard to his/her performance in each subject.
- Program me wise pass percentage in each subject.
- The classification of marks into low, moderate and high category.
- Average percentage of marks secured by the students.
- The correlation between the student's performance in each subject and ranking.
- The list of outstanding students.

Based on their performance in the examinations the students are categorized as slow learners, less advanced learners and advanced learners. Remedial classes are conducted for slow learners to improve their performance in the forthcoming examinations.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

One of the main functions of IQAC is to review the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Accordingly, it provides support and guidance to the faculty. Teaching – learning activities are improved, modified after taking the review, suggestions' are implemented as per the needs.

The following are two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC.

Example-1:Academic and Administrative Audit

Objectives:

- 1.To assess the strengths and weakness of the departments and Administrative units and to suggests

the methods for improvement and for overcoming weaknesses.

- 2.To identify the opportunities for academic reforms, administrative reforms and examination reforms.

Methodology:

Academic and administrative Audit is conducted internally and externally. The Internal Academic Audit is conducted every year by Internal Academic Audit committee comprising the Principal, IQAC and the Head of the departments. The Audit committee evaluates the fulfilment of the following procedures in Teaching- Learning process.

- The Academic Audit committee assesses the documents related to academic calendar, timetables, teaching dairy, lesson plan etc.
- Teaching methodology, use of ICT facilities and opportunities for experiential learning.
- It also assesses Teacher- Student (Mentor- Mentee) mentoring programme which provides a meaningful platform for engaging with students and addressing their concerns.
- Documentation of faculty achievements is also evaluated in the audit process.

Example-2: Planning, Implementation and Evaluation of Teaching-Learning process.

IQAC ensures proper planning of all academic events of an academic year and its implementation thereafter. A couple of months prior to the starting of the academic year, IQAC in coordination with HODs of the departments and faculty members design the planning and implementation of academic activities.

The techniques adopted by IQAC to check periodically the teaching learning process, structure and methodologies of operations and learning outcomes as follows.

- **Academic calendar:** The first step of the academic planning is the preparation of academic calendar. This is prepared by the calendar committee in consultation with principal, IQAC, HODs of the departments and faculties. This ensures the optimal number of working days along with incorporating spaces for co - curricular activities.
- **General Time - Table:** This is prepared by time table committee ensuring the utilization of infra structural facility and in tune with the academic calendar.
- **Departmental Time - Table:** This is prepared by HODs based on the academic calendar and general time table and also in tune with the departmental action plan submitted for the preparation of academic calendar.
- **Course plan / Teaching plan:** It is prepared by faculty members in continuation of departmental timetable which is then approved by HODs.
- **Implementation of the Teaching plan:** Right from the first working day of the session the teaching plan is monitored by the HODs based on the teaching Dairy and any unforeseen lapses are corrected accordingly.

Thus, the mechanism of the planning, implementation and periodic evaluation of academic activities is a consistent and systematic process in the institution which contributes to its excellence.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equity promotion Programs Conducted by the Institute

Recognizing the fact that gender equality is a human right, knowing the implications of gender inequality, the Institution takes proactive measures to ensure the same.

The discipline and safe environment of the college has prompted many girls to choose SGS Arts College as an Institute of their choice in the area. The college has ensured a conducive environment for female students in the Institute to pursue and develop their potential.

The Institute shows gender sensitivity in providing facilities such as:

- **Safety and Security**
- **Counseling**
- **Common Room**
- **Programs for progress**

Safety and Security:

- The college campus is fully protected by compound wall around the campus and trespassers are not allowed without permission.
- There is 24X7 hours security in the college. The Institution ensures security of all students, staff and visitors by providing regular security checks at the entrance. An identity Card is mandatory for all students and staff at all times on campus. The security is managed by out sourced security guards. This ensures safety of the students especially girl students and women faculty.
- During the study tours, field visits and college fests, a lady staff will accompany girl students.
- All first year students are given an orientation about complaint redressal mechanism available in the college like Anti-Ragging cell, Anti-sexual harassment cell and Grievance Redressal Cell. Complaint Box is installed in the college building and its follow up is taken by the Grievance Redressal Cell.
- All corridors and Labs are equipped with fire extinguishers.

Counseling:

Counseling is an important aspect to address the problems related to psychological, social, emotional, family issues, subject related stress, examination phobia etc. Mentor –Mentee system is introduced to deal with the same. A mentor is allocated per 25 – 35 students as a part of the mentoring activity.

The mentor regularly conducts counseling of mentee during college hours and address problems related to academics, infrastructure, financial, Personal and family issues. Specific issues related to mentee such as

subject phobia, depression, psychological problems are identified by respective mentors during counseling hours and critical cases are forwarded to professional counselors.

Common Room:

The Institution has common room one each for boys and girls with respective essential facilities like first aid box, wash room, mirror, seating arrangement, curtains for windows, dustbins etc.

Programs for progress:

Programs on women empowerment and yoga classes are conducted for staff and students to maintain good health boost immune system, concentration stability etc.

Programs for sensitizing students and staff about the problems of women and for creating awareness regarding gender discrimination are regularly conducted.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Our College has taken various measures to keep the campus clean, green& eco-friendly. This includes rain water harvesting, solid waste management, plantation of trees, lawns and E-Waste Management.

SOLID WASTE MANAGEMENT:

Degradable solid waste generated in the campus in the form of garbage, stationary waste, garden waste, food waste from the hostel is collected and dumped into a separate pit and convert them into useful manure. This manure is utilized for TTD gardens and plants. Used practical records, Answer sheets, Newspapers, Magazines, Condemned books are selling to the vendor.

LIQUID WASTE MANAGEMENT:

Liquid waste generated from the Laboratories like chemistry, Botany, Bio-Technology, Micro-Biology and Zoology are pre-treated before entering to the drainage system. Waste water generated while cleaning utensils from the hostel kitchen are utilizing for the irrigation of plants. Well maintained closed drainage system is available both in College and Hostel.

E-WASTE MANAGEMENT:

E-waste is produced by the Departments of Computer science and Physics. From the Computer Science monitors, CPU, Motherboard, Keyboard, Mouse etc. are collected as e-waste. Physics Department generating e-waste like Electronic circuits, Transistors, Chipsets and Batteries. The e-waste is collected and handover to the DPW store maintained by TTD Management.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**
- 5.Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms

3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Development of every country depends purely on its unity and diversity. Similarly every educational institution aims at providing best infrastructural facilities for the development of students and staff apart from the enriching unity and diversity among both students as well as staff. Generally both students and staff in a educational institution comes from different areas, with various cultures as well as different regions, and with vivid socio economic environments. To pave the way for unity and equality among them the institution conducts several inspirational and essential role model seminars in addition to cultural, national festivals.

For the welfare and grievance of students our college constituted different committees like SC/ST cell, Minority and OBC cell and student welfare committees which are successfully working and cooperating the college management for smooth running of the college.

To instill the students towards the good academic track and to inculcate best practices among students the College committee organizes National festivals such as Independence day, Republic Day, apart from conducts various traditional festivals like Samkranthi through Rangavalli session, Deepavali, Vinayaka Chavithi to reiterate the importance of spirituality. During all these occasions our principal on behalf of all faculty address the inspirational speeches with thought provoking ideas to students.

Apart from that the management of college intended to organize various seminars on auspicious days like Ambedkar Jayanthi, Gandhi Jayanthi, Language days, NCC day, NSS day by informing the prominence of such specialty. Sports day, Fresher's day and Annual day celebrations are being boost to the students organized by our management. Various academic functions like Teacher's Day celebration, yoga day is powerful and cheerful festival for the students which bestow them for their bright future.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The fundamental duty incorporated in the constitution is a reminder to all citizens that they should not be conscious of their rights but also their duties and responsibilities as well. SGS Arts College realizes that education will be complete only when students are sensitized to their rights, duties and responsibilities. To ensure this the Institution organizes activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation.

The NSS and NCC are the two integral bodies that commit to programs and activities to inculcate constitutional obligations and patriotism among students and staff.

PROGRAMS INSTILLING CONSTITUTIONAL RESPONSIBILITIES:

- The Institution fosters community responsibility among the students by organizing Blood donation camps, Health and Hygiene awareness programs, AIDS awareness programs, Gender sensitization programs etc.
- To promote a sustainable environment swatch bharat campaign and tree plantation drives are organized. As part of the campaign, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution awareness is created in the community.
- The Institution renders National Service by organizing road safety awareness programs. The students are informed about traffic rules and regulations and instilled the importance of safe guarding human life.

INSTILLING CONSTITUTIONAL VALUES:

- The Institution enshrines the sovereign and democratic values of our nation by celebrating Independence Day, Republic Day and Birth & Death anniversaries of illustrious leaders who have rendered yeomen service to the Nation such as Gandhi Jayanti, Sardar Vallabhai Patel anniversary, Dr.B.R.Ambedkar Jayanti. During these occasions the senior faculty of the College enlighten the students the Constitutional values.

CONSTITUTIONAL RIGHTS:

- Human Rights Day is celebrated to sensitize students to the significance of inalienable human

rights of every citizen and also prepare them how to respond if these rights are violated, to emphasize the relevance of human rights in our daily lives.

A Seminar is conducted on the topic “KNOW YOUR RIGHTS” to address and educate the students about the fundamental rights enshrined in the constitution.

- “VOTER’S DAY AND VOTER AWARENESS” Programs are organized in the college to create awareness about the importance and right to vote.
- Indian Constitution advocates the necessity to safe guard the rights of the minorities. To ensure this the Institution has Constituted “Equal Opportunity Cell”, Minority and OBC Cell, SC &ST Cell to cater to the needs of socially backward communities.

CONSTITUTIONAL DUTIES:

An invited talk is conducted on the topic “Constitutional Guarantee of Equal Opportunity “to sensitize the students on Constitution that guarantee the right to equality of opportunities of all sections of society and how they should utilize these rights.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Regional, National festivals and Commemorative days are being celebrated regularly in the institution. All the staff and students are participated in these celebrations. During these celebrations eminent scholars are invited to deliver motivational and inspiring speeches. NSS volunteers, NCC cadets and the students of the institution are actively participated in these celebrations by performing skits, Patriotic songs, cultural programmes and classical dances etc.

GANDHI JAYANTHI:

Gandhi Jayanthi is celebrated every year on 2nd October. The students visit old age home called “poor Home” and distribute fruits to the elders. The students spend some time with elders to share their experiences.

VIVEKANANDA JAYANTHI:

Vivekananda Jayanthi is celebrated every year on 12th January and also this day is celebrated as national youth day. Motivational speeches by eminent personalities are delivered on this occasion. Staff and students actively participate in this occasion.

AMBEDKAR JAYANTHI:

Department of political science and NSS unit collectively organize the B.R.Ambedkar Jayanthi on 14th April every year in our college. As a part of the programme Elocution competitions are conducted for students to extract their skills and prizes are distributed to the best performing students.

Independence Day:

Independence Day is celebrated in an official manner with flag hoisting and oath taking on 15th August every year. Patriotic songs and motivational talks are delivered on the occasion.

Republic Day:

Republic Day is celebrated in an official manner with flag hoisting and oath taking on 26th January every year. The eminent scholars are invited to enlight the students the spirit of the constitution. On the occasion the principal congratulated the NCC cadet students participated in the Republic Day Parade at New Delhi.

TEACHERS DAY:

Teachers’ day is celebrated on 5th September every year; the birth day of the second President of India, Dr. Sarvepalli Radha Krishnan. The institute felicitates the retired teaching faculty of the institution on this occasion.

Apart from national festivals the institute gives equal importance to all the regional festivals like

Sankranthi, Holy, Ugadi, Vinayaka Chavithi, Sreeramanavami and Dussehra. This creates oneness and diversified thinking in the minds of students of all regions from diverse cultural backgrounds.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice -1: Title of the practice:

“Institution’s Social Responsibility – Community Awareness Programmes”.

Objectives: “Service to Humanity is service to God”

- To provide Hands - on - experience to young students in delivering Community services.
- To give exposure to students in experiential learning beyond traditional class room learning.
- To involve students in social activities which promote citizenship role and social networking skill.
- To create a linkage between Institution and Community where they live.
- To involve students in eradicating social problems.
- To give an opportunity to the students to identify the needs and problems of the Community which intern helps them to develop among themselves a sense of social and civic responsibility.

Context: Creating awareness is the prime intention of this practice. It reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person’s point of view and also to show consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society as a whole. The following challenges were identified after the survey made by the volunteers in the community.

Challenges:

- Educating illiterate regarding social ill-practices such as Smoking, illegitimate sexual contacts, alcohol consumption, the importance of the cleanliness of the surroundings etc.
- Eradicating ill- practices prevailed in the community.
- Empowering uneducated women.
- Hygiene and sanitation requirements especially to women.
- Elevating concern over cleanliness.

The programs were designed and planned by NSS unit of the Institution and the volunteers were well trained for implementing the designed programs.

The Practice: The details of the programs to be carried out were scheduled by the NSS unit and the same is informed to the volunteers. Some of the programs implemented under this are as follows

- Two days “**Swach Bharath**” Awareness Camp was conducted which was intended to create awareness in the community about the importance of cleanliness of the surroundings.
- Awareness programs were conducted on “**Yoga**” and the use of practicing yoga and the maintenance of good health.
- “**AIDS**” Awareness programs and rallies were conducted making the community aware of ill effects of illegal sexual contacts.
- Workshops on “**Tobacco**” were conducted to make the community aware of harmful effects of Tobacco and its products.
- “**Blood grouping & Blood donation**” camps were conducted motivating the community towards blood donations to the needy.
- Awareness programs were conducted on “**Cancer & The preventive measures**” to be taken.
- Awareness programs were conducted on “**Child poshanabhiyaan, Nutritional Diet & Good health**”.

Evidence of success:

- The organizational skill among the students appeared to be enhanced while organizing the various programs in the institution.
- Motivated by the above programs the students were appeared more sensitized and actively participated in other social activities conducted by the institution.
- The reduction in infant’s mortality rate in the community is direct evidence to the success of the programs.
- Positive feedback about the programs from the community is direct evidence to the effectiveness of the practice.
- Inspired by the blood donation camp a good positive response was witnessed from the community and more people came forward to donate the blood to the needy.

Problems encountered and resources required:

As such there is no major problem encountered in the implementation of this practice. Other than meagre financial support, no additional resources were required.

The NSS program officers of the institution underwent the necessary training to undertake various community services in and outside of the college. The principal of the college extended all-encompassing support to the teachers and the students for their social services.

Best practice -2: Title of the practice:

“Promotion of environmental consciousness and making the Campus a green belt zone”

Objectives:

“Environment is no one’s property to destroy but is every one’s responsibility to protect”

The environment where we live within are of prime concern since it is directly related who our survival. Keeping it healthy is the responsibility of each and every stakeholder of the institution.

- To identify and control the impact of activities of the institution on the environment.
- To set the procedure for disposal of all harmful waste
- To reduce energy consumption
- To train all the stakeholders of the institution and empower them to contribute and participate in the environmental protection.
- To recognize the initiatives taken by the institution towards environment.
- To secure the environment and cut-down the threats posed to human health
- To safeguard Bio - diversity for the welfare of nature.
- To spread awareness on greenery and its impact on nature.
- To cortile pollution and provide a healthy environment.

Context: In tune with the above objectives and keeping the view of the Importance of environmental sustainability the institution is conscious about undertaking plantation work and maintaining cleanliness in and around the campus and hence a good effect on the environment of the institution.

Challenges:

- Making the campus plastic free zone
- Safe disposal of e-wastes.
- Conservation of water
- Conservation of energy

The Practice:

The various green initiatives undertaken by the institution are as follows.

- “Plantation practice is one of the most important and healthy practices that the institution performs at regular intervals and hence the college campus is serene and lush green. The campus is spread over diverse plant species and colorful seasonal flowers. The lush green trees spread over the campus provide shade and a beautiful ambience to the entire surroundings. The green plants species of the campus are identified and documented by the department of Botany. The Flore of includes approximately 65 varieties. To make the campus Eco-friendly various initiatives have been undertaken by the institution and the college arranges special programs for generating awareness among the stakeholders and highlights the urgency to increase the green cover”.
- Use of plastic materials is banned in the campus. All plastic items are replaced by biodegradable (or) reusable alternatives. R.O water purifier is installed to curtail massive use of plastic bottles.
- Rain water is harvested and is used for cleaning the apparatus in Chemistry, Botany and Zoology laboratories.
- AC condensed water is used for tree plantation.
- Observing Nature Day, Bare foot walking Day, S.G.S public transport Day is our Days of Green remainder.

This Eco-friendly work culture will help us materialized our ecological vision and mission to make S.G.S Arts College a green belt campus.

Evidence of success:

By joint effort of the principal, all departments and IQAC of the institution to make the campus eco-friendly and a green belt zone, the efforts undertaken by the institution are

- Faculty of department of Botany has arranged special classes for all the students of Botany to identify the plant species in different ecological conditions.
- The NSS unit of the institution has organized “**Swatch Bharat**” program intended to create environmental conscious on all the stakeholders of the institution.
- Botanical garden, Landscaping with about 65 trees and plants on the ecological pride of the campus.
- Green registered is maintained through projects like campus tree labeling survey.

Environmental Audit & Energy Audit was conducted on 27-08-2021 which provides us with data as to and how for our green initiatives have been successfully implemented and also the measures to be adopted in future.

Problems encountered and Resources required:

No problems are being faced by the institution in maintenance of the college campus eco-friendly and a green belt zone. The management is kind enough to provide sufficient funds and man power in maintaining the campus serene and lush green.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

FREE HOSTEL FACILITY:

“Service to the needy is Service to the God”

S.G.S.Arts College was established with an aim of making the dream of Higher Education a reality among the students from conservative families’ especially lower middle class and economically under privileged rural families. Majority of the students getting admission in the college are from the families of below

poverty line. Like nowhere else the Institution is empathetic to this aspect and providing free hostel facility to the students of these economically under privileged rural families in tune with the Institution's dynamic concept - "Education of Economically weaker students from Rural areas" as it has clearly recognized the India's Rural sector plays a critical role in determining our economy. The Institution has contributed substantially to the educational and social development of these students over a decade and it will continue to do so in future catering to the needs of changing times.

S.G.S.ARTS COLLEGE HOSTEL, TTD, TIRUPATI

No. Of Students benefited by free Hostel Facility

S.No.	Academic Year	SC	ST	BC	OC	TO
1	2020-2021	360	65	594	155	117
2	2019-2020	317	68	480	131	996
3	2018-2019	293	63	465	129	950
4	2017-2018	302	70	410	144	926
5	2016-2017	316	60	361	147	884

FREE SHIPS:

The Institution is empathetic towards destitute poor, neglected needy and orphan students and strives to groom to be better individuals. The Institute extends complete financial support to such students.

No. Of Students benefited by Freeships

S.No.	Academic Year	No. of Students benefited	Amount Disbursed	
1	2020-2021	22	8900	
2	2019-2020	16	1,12,772	
3	2018-2019	14	24,105	
4	2017-2018	15	38,750	
5	2016-2017	02	8,190	

SCHOLARSHIPS:

Education is right of every citizen, including those from economically poor family. In fact, not every students can access Higher Education as, for some poor students, is Unaffordable. To extend support to economically backward students to lessen the financial strain on their family, the Institution is providing Government scholarships to such students.

Students benefited by Government Scholarships**Category wise during last five Years**

S.No	Name of the Scholarship	Number of Students benefited			
		2020-2021	2019-2020	2018-2019	2017-2018
1	SC Scholarship	464	504	374	661
2	ST Scholarship	86	103	106	43
3	BC Scholarship	791	820	609	243

4	EBC Scholarship	135	197	105	253	
5	Christian Minority Scholarship	0	2	3	10	
6	Muslim Minority Scholarship	25	22	12	11	
7	Kapu Scholarship	63	41	51	37	
	Total	1564	1689	1260	1248	

DEVELOPING A SENSE OF RESPECT TOWARDS MORAL VALUES & VALUE BASED EDUCATION

“Intelligence plus Character – that is the goal of true Education” - Martin Luther King.Jr

Value based Education is the foundation stone on which our edifice of curriculum is built. Basic human values refer to those values which are the core of being a human. The five human values which are expected in all human beings are 1. Right Conduct 2. Peaceful Co-existence 3. Peace 4. Discipline 5. Truth.

Human values are integral part of one's personality. The Institute adopts the following practices to foster human values among students.

SADACHARAM:

“Sadacharam” classes intended to inculcate Human and Ethical values among the students, are being conducted in the Institute duly mixing with the Value Based Education with regular academic subjects. In this programme.

1. MatrudevoBhava, PitruDevoBhava, AcharyaDevoBhava, AtithiDevoBhava.
2. Paropakaram is idamsareeram.
3. IshtapadiChadavandi.
4. ManaKutumbam.

Are taught at one class per week on Friday's and 50 Weeks in a year with such 50 Concepts by Eminent Scholars.

In order to ensure what they learn get practiced as well, the college has instituted several measures which include.

SRIVARI SEVA:

Promoting academic excellence is not our only aim, but the college provides a vibrant platform to develop varied interests and aptitudes to our students and shape them into successful, all rounded adults and good citizens of tomorrow. The Institution strongly believes that apart from enriched curriculum, co-curricular activities play a vital role in moulding the characters of the students particularly in imparting social skills, Intellectual skills, Moral values and Character appeal in them.

To accomplish this Institute involve the students in “SRIVARI SEVA SERVICE” at Tirumala, which gives an opportunity to the students to expose themselves and interact with pilgrims all over the globe with different traditions, Customs.

These augment the spirit of mutual work, Intellectual skills, Social responsibility, Spiritual Vitality and Personality and give an opportunity to imbibe the spirit of selflessness service.

DEVELOPING THE CULTURAL HERITAGE OF THE STUDENTS:

“A Nation's Culture resides in the hearts and in the Soul of its people.” – Mahatma Gandhi.

In order to promote a sense of belonging and pride about our National Culture, the activities that bring out the rich heritage of our country are organized. With a noble aim of Conserving cultural assets and passing

them on to the future generations, festivals like Sankranti, Holy, Guru Purnima, Sri Krishna Ashtami, Gita Jayanti are being Celebrated in the campus great enthusiasm and involvement.

DEVELOPING A SENSE OF RESPECT TOWARDS NATION BUILDERS:

“Successful Leaders see the opportunities in every difficulty rather than difficulty in every opportunity”– Reed Markham.

The Institution initiates every possible opportunity to celebrate the National Festivals, birth and death anniversaries of eminent National Leaders who rendered yeomen services to the nation with an aim to inculcate patriotic intention and imparting the spirit of nationalism among the students.

SRIVARI PARAKAMANI SEVA:

Srivari Parakamani Seva is the practice where accounting of the offering contributed by the devotees to the Lord Sri Venkateswara Swamy through Srivari Hundi at Tirumala. The devotees offer their contribution in the form of currency, coins, Gold, ornaments and in the form other articles. During the Parakamanisevathe offering were segregated and counted article wise.

The Institution involves its students in Parakamani seva where the students get an opportunity to know currency of different countries and it enables the students to identify their values.

Thus the Distinctiveness of the Institute is reflected in our commitment in inculcating values among the students.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- The Institution was established in September 1969. With 50 years of Yeoman service to Higher Education, S.G.S Arts College has just completed Golden Jubilee and marching towards Platinum Jubilee celebrations.
- The College has started its journey initially with B.A and B.Com Programmes and 763 students.
- In 1972 B.Sc Programme was introduced and the institution became a full-fledged degree college offering B.A, B.Com and B.Sc programmes.
- The College has introduced 6 U.G Programmes to enrich existing academic programmes.
- The Institution has now 19 Departments including a self Financed stream that was started in 2004. Presently the college houses over 2050 students, 30% being Girls Students.
- Co-Education was introduced in 2007.
- Nearly 1200 inmates are residing in Hostel Blocks.
- CBCS was introduced in 2015 in the Institution.
- The Institution's commitment ensures quality education through need-based student centric curriculum and teaching and learning.
- Under the guidance of our Principal Dr.N.Venugopal Reddy who is a visionary and vibrant, the Institution is providing a holistic education to the student community.
- The College conducted Academic and Administrative Audit, Green and Environment Audit and Energy Audit.
- The College under gone ISO 9001:2015 certification.
- The Institution has registered Alumni Association and its being contributed significantly to the college development.

Concluding Remarks :

The College was established with the aim of making the dream of Higher Education a reality among the students from conservative families' especially lower middle class and economically under privileged families.

The College facilitates economically weaker students by providing free Hostel facility and Government Scholarship.

Academic excellence, Spiritual vitality and Social relevance have remained the guiding principles of the Institution down the decades. The Institution has contributed substantially to the Educational and Social development so far and it will continue to do so in future catering to the needs of changing times.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>716</td><td>595</td><td>509</td><td>509</td><td>471</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>705</td><td>583</td><td>483</td><td>490</td><td>456</td></tr></table> <p>Remark : DVV has made the changes as per shared report of actual students admitted from the reserved categories by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	716	595	509	509	471	2020-21	2019-20	2018-19	2017-18	2016-17	705	583	483	490	456
2020-21	2019-20	2018-19	2017-18	2016-17																	
716	595	509	509	471																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
705	583	483	490	456																	
2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors ?????????????? ???????</p> <p>Answer before DVV Verification : 199</p> <p>Answer after DVV Verification: 50</p> <p>Remark : DVV has made the changes as per shared mentor list by HEI.</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>Answer before DVV Verification : 3406</p> <p>Answer after DVV Verification: 1956</p> <p>Remark : DVV has excluding the experience of the faculty who have left the institution.</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

405	446	381	366	362
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
376	446	381	366	362

2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
482	475	450	431	510

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
502	475	450	431	510

Remark : DVV has made the changes as per shared report by HEI.

3.1.2

Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

14	14	14	14	14
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Remark : DVV has made the changes as per shared report of departments offering academic programmes by HEI.

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	24	26	26	23

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	21	16	21	19

Remark : DVV has considered only publications which are in UGC-CARE list.

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	4	4	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	2	2	1

Remark : DVV has considered the books and chapters having ISBN/ISSN numbers only.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	1	1	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	1	0	0	0

Remark : DVV has not consider shared certificate of appreciation.

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	9	5	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	6	4	4

Remark : DVV has not considered days activities.

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
450	330	535	250	315

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
296	258	425	196	201

Remark : DVV has not consider those students participated in days activities.

3.4.1	<p>The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years</p> <p>3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2</td><td>6</td><td>3</td><td>3</td><td>3</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>4</td><td>2</td><td>2</td><td>0</td></tr></table> <p>Remark : DVV has considered signed collaborations/ linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research from the supporting documents provided by HEI as per SOP.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2	6	3	3	3	2020-21	2019-20	2018-19	2017-18	2016-17	1	4	2	2	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
2	6	3	3	3																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	4	2	2	0																	
3.4.2	<p>Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years</p> <p>3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>8</td><td>4</td><td>2</td><td>2</td><td>2</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>6</td><td>3</td><td>11</td><td>2</td><td>1</td></tr></table> <p>Remark : DVV has considered functional MoUs with national and international institutions, universities, industries, corporate houses from the supporting documents provided by HEI as per SOP.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	8	4	2	2	2	2020-21	2019-20	2018-19	2017-18	2016-17	6	3	11	2	1
2020-21	2019-20	2018-19	2017-18	2016-17																	
8	4	2	2	2																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	3	11	2	1																	
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>139</td><td>2266.23</td><td>60.89</td><td>44.25</td><td>35.25</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	139	2266.23	60.89	44.25	35.25										
2020-21	2019-20	2018-19	2017-18	2016-17																	
139	2266.23	60.89	44.25	35.25																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
111.0	2266.23	60.89	44.25	35.25

Remark : DVV has made the changes as per shared report of Expenditure for infrastructure augmentation, excluding salary by HEI.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 33

Answer after DVV Verification: 7

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made the changes as per HEI clarification.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
60	4	8	11	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
52	3	4	6	6

Remark : DVV has considered one teacher once in a year.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.76	0.61	1.0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.66	0.61	1.0	0	0

Remark : DVV has not considered those amount from the alumni or in-house.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per shared report by HEI.

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per shared report by HEI.

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per shared report by HEI.

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has select B. 3 of the above as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>17</td><td>17</td><td>17</td><td>17</td><td>17</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>14</td><td>14</td><td>14</td><td>14</td><td>14</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	17	17	17	17	17	2020-21	2019-20	2018-19	2017-18	2016-17	14	14	14	14	14
2020-21	2019-20	2018-19	2017-18	2016-17																	
17	17	17	17	17																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
14	14	14	14	14																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>405</td><td>446</td><td>381</td><td>366</td><td>362</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>502</td><td>475</td><td>450</td><td>431</td><td>510</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	405	446	381	366	362	2020-21	2019-20	2018-19	2017-18	2016-17	502	475	450	431	510
2020-21	2019-20	2018-19	2017-18	2016-17																	
405	446	381	366	362																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
502	475	450	431	510																	

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
50	54	55	55	60

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
51	54	55	55	60